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DIVISION OF PROFESSIONAL REGULATION

**PUBLIC MEETING MINUTES: POLYSOMNOGRAPHER ADVISORY COUNCIL OF THE
DELAWARE BOARD OF MEDICAL LICENSURE
AND DISCIPLINE**

MEETING DATE AND TIME: Friday, December 13, 2013 at 1:00 p.m.

PLACE: 861 Silver Lake Boulevard
Conference Room B, Second Floor, Cannon Building
Dover, Delaware

MINUTES APPROVED (January 23, 2014)

MEMBERS PRESENT

Steven D. Conley, Council Member, Presiding
Theodore S. Kruppa, III, Council Member
Paul Walker, Council Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Patricia Davis-Oliva, Deputy Attorney General
Gayle MacAfee, Executive Director

MEMBERS ABSENT

Stephen G. Cooper, M.D., Council Member
Grace Denault, Council Member

ALSO PRESENT

Linda Emory

CALL TO ORDER

The meeting was called to order at 1:02 p.m. by Mr. Conley.

REVIEW AND APPROVAL OF MINUTES

The Council reviewed the November 15, 2013 meeting minutes for approval. Mr. Walker moved, seconded by Mr. Kruppa, to approve the minutes as written. Motion unanimously carried.

NEW BUSINESS

Revised Draft of Application for Licensure as a Polysomnographer

The Council reviewed the revised draft application and corrections were noted to Question 9 regarding which of the national certifying examinations would be acceptable for licensure. This updated draft will be submitted for the council's approval at the next scheduled meeting.

Continue Drafting Rules and Regulations

Ms. Davis-Oliva provided a rough draft for the council's discussion based upon comments provided at the last meeting. It was suggested that the current list of crimes substantially related to the practice of medicine, respiratory care, acupuncture, genetic counseling, and physician assistants be forwarded to the members for their review.

OTHER BUSINESS BEFORE THE COUNCIL

Ms. MacAfee mentioned that Dr. Cooper would only be available to attend on Tuesdays when the medical board meets or a Thursday afternoon. The council decided to schedule their meetings on a Thursday afternoon.

PUBLIC COMMENT

There was no public comment.

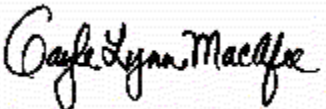
SCHEDULE NEXT MEETING DATE

The next meeting will be held on Thursday, January 23, 2014 at 1:00 p.m. in the Second Floor Conference Room B, Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

ADJOURNMENT

There being no further business, Mr. Conley moved, seconded by Mr. Walker, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 3:05 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Gayle Lynn MacAfee". The signature is written in a cursive, flowing style.

Gayle Lynn MacAfee, MS
Executive Director
Board of Medical Licensure and Discipline